



GANDHAR OIL REFINERY (INDIA) LIMITED

CORPORATE SOCIAL RESPONSIBILITY POLICY

"We value the partnerships we build with the communities around us. In doing so, we intend to build a better, sustainable way of life for the weaker sections of society and raise the country's human development index."

- Ramesh Parekh, Chairman, Gandhar Oil Refinery (India) Limited

POLICY OBJECTIVE

Gandhar Oil Refinery (India) Limited ('Gandhar' or 'the Company') is committed to conduct its business in a socially responsible, ethical, sustainable and environmentally friendly manner and to continuously work towards improving quality of life of the communities in its operational areas.

APPLICABILITY:

The Corporate Social Responsibility (CSR) Policy has been developed in consonance to Section 135 of Companies Act, 2013 ("the Act") on CSR and in accordance with the Companies (Corporate Social Responsibility Policy) Rules, 2014 ("CSR Rules") notified by the Ministry of Corporate Affairs.

CSR COMMITTEE:

The composition of the CSR committee will consist of three or more directors of which, at least one will be an independent director.

FORMULATION OF CSR POLICY:

The CSR Committee shall formulate and recommend to the Board, a Corporate Social Responsibility Policy which shall indicate the activities to be undertaken by the company and recommend the amount of expenditure to be incurred on the activities.

MONITORING MECHANISM

Monitoring of the CSR activities would be done on periodic basis, which may include:

- baseline and impact assessment with key indicators in our areas of operation every two years and
- regular review by the CSR Committee and reporting to the Board on:
 - amount spent on each activity and
 - achievement against milestones and objectives.

CSR REPORTING:

The Board's Report shall include an annual report on CSR containing particulars as prescribed in CSR Rules.

In case of any default in respect of CSR spending, Board is required to disclose reasons in its report.

CSR EXPENDITURE:

Company shall spend, in every financial year, at least 2% of the average net profits made during immediately preceding 3 (three) financial years. CSR expenditure will include all expenditure, including contribution to corpus for projects or programs relating to CSR activities approved by the Board on recommendation of its CSR Committee, Moreover, any surplus arising from any CSR Programmes shall be used for CSR. Accordingly, any income arising from CSR Programmes will be netted off from the CSR expenditure and such net amount will be reported as CSR expenditure.

DISCLOSURE:

Company should disclose the contents of policy on its website and in the Board's Report.

BUDGETS

A specific budget is allocated for CSR activities. This budget is project driven.

ACTIVITIES TO BE UNDERTAKEN IN CSR:

Only such CSR activities will be taken into consideration as are undertaken within India and only activities which are exclusively for the benefit of employees of the Company or their family members shall not considered as CSR activity.

The activities to be undertaken by the Company as specified in Schedule VII of the Companies Act 2013 are:

- (i) eradicating hunger, poverty and malnutrition, promoting preventive health care and sanitation including contribution to the Swachh Bharat Kosh set-up by the Central Government for the promotion of sanitation and making available safe drinking water;
- (ii) promoting education, including special education and employment enhancing vocational skills especially among children, women, elderly and differently abled and livelihood enhancement projects;
- (iii) promoting gender equality, empowering women, setting up homes and hostels for women and orphans; setting up old age homes, day care centres and such other facilities for senior citizens and measures for reducing inequalities faced by socially and economically backward groups;
- (iv) ensuring environmental sustainability, ecological balance, protection of flora and fauna, animal welfare, agroforestry, conservation of natural resources and maintaining quality of soil, air and water *including contribution to the Clean Ganga Fund set-up by the Central Government for rejuvenation of river Ganga*;
- (v) protection of national heritage, art and culture including restoration of buildings and sites of historical importance and works of art; setting up public libraries; promotion and development of traditional arts and handicrafts;
- (vi) measures for the benefit of armed forces veterans, war widows and their dependents;

- (vii) training to promote rural sports, nationally recognized sports, paralympic sports and Olympic sports;
- (viii) contribution to the Prime Minister's National Relief Fund or any other fund set up by the Central Government for socio-economic development and relief and welfare of the Scheduled Castes, the Scheduled Tribes, other backward classes, minorities and women;
- (ix) contributions or funds provided to technology incubators located within academic institutions which are approved by the Central Government;
- (x) rural development projects.

OPERATIONAL MECHANISM

The initiatives and activities under CSR provides the vision to the Company under the leadership of Shri Ramesh B. Parekh, Chairman of the Company. This vision underlines all CSR activities of the Company. The Chairman takes on the role of the mentor, while the onus for the successful and time bound implementation of the projects is on the various Unit Heads and CSR team.

RESPONSIBILITY

The responsibility for compliance with this policy lies with the CSR Committee, the Directors and Senior Management Personnel of the Company.

REVIEW OF POLICY

The CSR Policy will be reviewed every year or as may be recommended by the CSR Committee of the Company.

DISCLAIMER:

The activities undertaken by the Company in pursuance of its normal course of business shall not be considered as CSR activities.

The surplus arising out of the CSR projects or programs or activities shall not form part of the business profits of the Company.